



**SUMMARY MINUTES OF A VIRTUAL MEETING OF THE FORUM
HELD ON FRIDAY 11 SEPTEMBER 2020 USING MS-TEAMS**

1. Welcome

The Chairman, Heather Cook (Mid Yorks NHST), welcomed all members present on the Teams meeting. A full list of attenders (full and part time) is appended at Appendix 1. A total of 33 members attended, in full or in part, together with 5 external speakers

2. Apologies

The 8 apologies received are also in Appendix 1.

3. Minutes of Last Meeting

3.1 Accuracy

The minutes of the previous meeting on Friday 10th July 2020 were agreed as a true and accurate record, with two minor corrections. The date of the meeting in the Heading should read "10 July 2020", and in paragraph 4, ISD Update, the ACTION completion date should read "end of September 2020"

3.2 Matters Arising

There were no further matters arising from the minutes which were not covered by agenda items.

4. Options for Conference 2020 – James Rawlinson

James gave a summary of the options being considered by the Management Committee.

5. NHS-E Update

5.1 Angela Wood tabled an update from Dean Davidson for circulation (Secretary's note – done). She went on to discuss several different issues around funding involving both primary and secondary care services.

5.2 Paul Rice, speaking later but under this item, covered the numerous disparate activities being undertaken the Covid-19 requirements, as well as some issues around LHCR, Diversity, funding, etc. He also mentioned that, following Cindy Fedell's imminent departure from Bradford, he (Paul) would be taking over the role across Bradford, Airedale, etc. (Secretary's note – the precise date for this new start for Paul is 1st January 2021).

6. NHS-D Update – Harjit Sembhi

Harjit gave her usual comprehensive coverage of all relevant areas of activity within NHS-D, and tabled a paper for circulation to all members covering all relevant details. (Secretary's note – done).

7. Information Sub-Group Update – Sue Meakin

Sue covered several areas, including COPI notices, National Data Opt-out, IG Toolkit, EU exit, N365 (a hot topic generally), and NHSmail. There were a number of questions, once again several of which involved N365.

8. ISD Network – Caroline Booth

Caroline gave a useful update on the ISD Network – they were running as many courses as possible, mostly online; and the Learning Portal was proving very popular.

9. Local Health Care Records Exemplar – Lee Rickles

Lee said that progress had been satisfactory, including the data porting – details will be circulated to all members. He also gave a useful update on the Digital Academy activities, which seem to be progressing well.

10. AOB - none.

11. NHS Graduate Digital, Data and Technology Scheme – Stephen Potts, Programme Manager, Y&H AHSN

Stephen gave an interesting presentation on this subject with some very good and detailed supporting slides, all of which are available at <https://nyhdif.azurewebsites.net>

12. Driving Innovation – CINOS and Refero – Dan Worman, Richard Evans, and Ian Jackson

This was a very informative and useful presentation, especially the areas covered by Dr Ian Jackson. A valuable public subset of the slides used is available at <https://nyhdif.azurewebsites.net>

13. Next Meeting: The Annual Conference – either Thursday 12th November (if virtual) or Thursday 12th November and Friday 13th July 2020 (if real), starting at about 9:15am on Thursday 12th November 2020. More details within a day or two. (Secretary's note – the annual Conference was held virtually, using MS Teams, on Thursday 12 November. Feedback suggests that it was extremely well received and greatly appreciated.)

14. Next regular bimonthly meeting: 9:30am, Friday 8th January – more details nearer the time. (Secretary's note – the meeting on Friday 8th January will be held virtually, using MS Teams – link will be circulated with the agenda.)

Ted Woodhouse
NYHDIF Support
17th December 2020

In Attendance:-

Name	Organisation
Heather Cook (Chair)	Mid Yorkshire Hospitals NHS Trust
Caroline Booth	Y&H ISD Network
Andrew Copley	Airedale
Christopher Evans	NLaG
Cindy Fedell	Bradford Teaching Hospitals
Delphine Fitouri	Bradford District Care Trust
Scott Finch	Mid Yorkshire Hospitals NHS Trust
Paul Foster	SWYPFT
Dawn Greaves	Leeds Teaching Hosptals
Mandy Griffin	THIS
Russell Hornshaw	Leeds & York Partnership NHS FT
Janet Howden	Leeds CCG
Peter Howson	THIS
Andrew Leng	Airedale Hospital NHS FT
Chris Love	THIS
Simon Marsh	YAS
Sue Meakin	NLaG
Shauna McMahon	NLaG
Richard Main	Wakefield CCG
John Mitchell	NE Lincs CCG
Alistair Pickering	University Hospitals of Hull
Paul Rice	NHSE
Lee Rickles	Humber FT
Dylan Roberts	York Teaching Hospital FT
Tim Rycroft	Bradford District Care Trust
Harjit Sembhi	NHS Digital
Richard Slough	Leeds Community
Stephen Stewart	Sheffield Teaching Hospitals FT
Christian Turner	NHS North Yorkshire CCG
Angela Wood	NHS E (North)
Ola Zahran	YAS
Alan Baker	NYHDIF Support
Ted Woodhouse	NYHDIF Support
External Speakers:-	
Steph Potts (for Agenda Item 10)	Y & H AHSN
Ben Worman (for Agenda Item 11)	CINOS/Refero
Richard Evans (for Agenda Item 11)	CINOS
Ian Jackson (for Agenda Item 11)	Refero
Tony King (for Agenda Item 11)	CINOS/Refero
Apologies received from:-	
Dean Davidson	NHS England
Simon Wilson	Bradford & Airedale CCGs
Kathy Fulloway	Nottinghamshire Healthcare
Andrew Haw	Nottinghamshire Healthcare
Mark Norwood	STH
Kevin Connolly	Sheffield Childrens Hospital
Richard Slough	Leeds Community
Debbie Westmoreland	NHS North Yorkshire CCG