



# The Northern, Yorkshire and Humberside NHS Directors of Informatics Forum

[www.nyhdif.org.uk](http://www.nyhdif.org.uk)

Improving patient care by sharing ideas and information

## SUMMARY MINUTES OF A VIRTUAL MEETING OF THE FORUM HELD ON FRIDAY 15 MAY 2020 USING MS-TEAMS

### 1. Welcome

The Chairman, Heather Cook (Mid Yorks NHST), welcomed all members present on the Teams meeting. A full list of recorded attenders is at Appendix 1. A total of 47 members were recorded as having attended, in full or in part. It was noted that there was no formal agenda for this meeting, but most of the items to be discussed were self-evidently-included.

### 2. Apologies

No apologies were recorded as having been received.

### 3. Minutes of Last Meeting

#### 3.1 Accuracy

The minutes of the previous meeting on Friday 13<sup>th</sup> March 2020 were agreed as a true and accurate record.

#### 3.2 Matters Arising

There were no matters arising.

### 4. NHS-E Covid-19 Update – Paul Rice

Paul gave a very useful, comprehensive update in several current areas of interest and activity, all of which generated a number of questions and discussions, featuring, in particular, money, and care homes. Heather suggested setting up a small group within NYHDIF to examine the issues associated with care homes, which was generally supported. **ACTION – Heather to initiate setting up this Care Homes group.** Paul also mentioned, significantly, that Zoom was at least as good as MS-Teams, provided it was set up and used correctly and securely.

### 5. Setting up NHS Nightingale, Harrogate – Cindy Fedell

Cindy gave an excellent, informative, and very impressive presentation about the high-speed setting up of this facility, including the use of ROC drills (Rehearsal of Concept practices). Members requested that the key points be circulated for advice – Cindy's presentation is available on the NYHDIF website at [www.nyhdif.org.uk](http://www.nyhdif.org.uk).

## **6. NHS England Update – Dean Davidson**

A brief update covering several important areas, especially Covid-19 response.

## **7. NHS England Update – Angela Wood**

Angela covered several areas, including, GPs' new requirements, hot hubs, EPS, funding, and several other areas, nearly all Covid-19-related.

## **8. NHS Digital Update – Harjit Sembhi**

Harjit covered several areas, including N365 and use of MS-Teams. Heather and several others expressed concern about the frequent difficulties getting into MS-Teams.

## **9. Information Sub-Group Update – Sue Meakin**

Sue mentioned the Control of Patient Information (COPI) notice, issued under Regulation 3, facilitating Covid-19 patient identifiable data handling, but stressed that this was only temporary. It's about proportionality – recording risks, etc. James Rawlinson mentioned sharing a DPIA for the NHS-X Tracking App.

## **10. ISD Network Update – Nigel Booth**

Nigel said that all events are available, and all are online until the end of June at least. He also mentioned that, significantly, nearly all the events use Zoom.

## **11. AOB**

Paul Nicholas raised a discussion about options for progress in a post-Covid-19 world. The discussion covered working from home (WfH) or on-site, or a combination. Also mentioned was the issue around tax liability/deductibles when home working. Following further discussion, also involving Heather, it was clear that a combined examination of this would be more efficient and worthwhile, and so it was **AGREED that Paul Nicholas would initiate setting up a NYHDIF-wide Working From Home Implications Group.**

**12. Next Meeting: Friday 10th July 2020, starting at 9:30am, VIRTUAL, using MS-Teams; invitations to be issued via email by Heather about a week or so in advance.**

# Appendix 1

## Recorded Attendance at NYHDIF MS-Teams Meeting on 15 May 2020

Name	Organisation
Heather Cook (Chair)	Mid Yorkshire Hospitals NHS Trust
Shaun Addy	Sheffield Teaching Hospitals FT
Ken Anderson	Doncaster & Bassetlaw NHS FT
Richard Banks	RDaSH
Caroline Booth	Y&H ISD Network
Nigel Booth	Y&H ISD Network
Mike Byram	Leeds CCG
Kevin Connolly	Sheffield Children's Hospital
Christopher Crocker	SWYPFT
Dean Davidson	NHS E
Delphine Fitouri	Bradford District Care Trust
Scott Finch	Mid Yorkshire Hospitals NHS Trust
Cindy Fedell	Bradford Teaching Hospitals NHS Trust
Paul Foster	SWYPFT
Kathy Fulloway	Nottinghamshire Healthcare
Dawn Greaves	Leeds Teaching Hospitals
David Hollings	Bradford Teaching Hospitals NHS Trust
Russell Hornshaw	Leeds & York Partnership NHS FT
Janet Howden	Leeds CCG
Peter Howson	THIS
Andrew Leng	Airedale Hospital NHS FT
Chris Love	THIS
Steve Mattern	NLaG
Sue Meakin	NLaG
Richard Main	Wakefield CCG
Simon Marsh	YAS
John Mitchell	NE Lincs CCG
Julie Motta	THIS
Paul Nicholas	Harrogate FT
Mark Norwood	University Hospitals of Burton & Derby
Alistair Pickering	University Hospitals of Hull
James Rawlinson	Rotherham FT
Paul Rice	NHS E
Lee Rickles	Humber FT
Dylan Roberts	Leeds City Council
Tim Rycroft	Bradford District Care Trust
Harjit Sembhi	NHS D
Richard Slough	Leeds Community
Nichola Stephens	Leeds CCG
Raj Summan	NHS E (North)
Debbie Westmoreland	North Yorkshire CCG
Ian Wightman	Calderdale CCG
Simon Wilson	Bradford & Airedale CCGs
Angela Wood	NHS E (North)
Ola Zahran	YAS
Alan Baker	NYHDIF Support
Ted Woodhouse	NYHDIF Support